

WHASAC



The Workplace Health and Safety Advice Centre

Bellamy House, Wilkes Street, Willenhall, West Midlands WV13 2BS
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The WHASAC is a Registered Charity No. 1131022.

WHASAC TRAINING COURSES

Welcome to the WHASAC March – July 2010 Training schedule that lists the courses that we will be providing in our Willenhall, West Midlands premises.

We are pleased to be able to offer a wide range of work related Health and Safety Courses, together with a number of work related and non-work related Personal Development Courses.

We also offer the same courses on an outreach basis for a number of clients. If you would like to discuss the provision of our training at your premises then please contact us.

We are a local Registered Charity that offers quality training at an affordable price as one of several ways of funding our free work related health and safety advice, support and help to the Voluntary Sector, Small Businesses, Self Employed and Employees.

The Course Fee shown includes all Certification Costs (where applicable) and all Course Materials and Handouts, a good selection of Refreshments and a lovely Lunch.

All 1 Day courses take place between 9.30am - 4.30pm unless stated otherwise.

1/2 Day Courses are usually held 9.30 am -1.00 pm.

For further information or if you have any questions please contact us. Full details on how to book places on our courses are available on our website or simply contact us and we will send you our course application forms and all relevant information.

Our contact details are –

Telephone: 01902 609674

Email: whasac@btconnect.com

Website: www.whasac.co.uk

If telephoning please ask for Ian Peters.

Kind regards from the WHASAC team!

This schedule is intended for introductory purposes only. For further details and descriptions of our courses with details on how to book places please visit our website.



HEALTH AND SAFETY AT WORK MARCH-JULY 2010

DATE	COURSE TITLE	DURATION	FEE
04.03.10	IOSH Directing Safely	1 Day	£65:00
08.03.10	Fire Risk Assessment and Fire Risk Management	1 Day	£65:00
22.03.10	IOSH Working safely for Window Cleaners	1 Day	£65:00
23.03.10	Pregnant Workers - Managing their Workplace Health and Safety	1/2 Day	£35:00
24.03.10	Small Business - Effective Health and Safety Management	1 Day	£65:00
25.03.10	Risk Assessment and Risk Management	1 Day	£65:00
29.03.10	IOSH Working Safely	1 Day	£65:00
30.30.10	Accident Investigation and Post-Accident/Incident Management	1 Day	£65:00
09.04.10	IOSH Managing safely (9/16/23/30.04.10)	4 Fridays	£250:00
12.04.10	Workplace (Health, Safety and Welfare Regulations)	1 Day	£65:00
14.04.10	Managing Contractors and Contractual Work	1 Day	£65:00
15.04.10	IOSH Working safely	1 Day	£65:00
19.04.10	Display Screen Equipment (DSE) Assessor Training	1 Day	£65:00
22.04.10	Managing Events Safely	1 Day	£65:00
26.04.10	Managing Health and Safety in Small Businesses	1 Day	£65:00
05.05.10	Developing and Enhancing Training Skills and Techniques	1 Day	£65:00
06.05.10	IOSH Managing Safely (6/13/20/27.05.10)	4 Thursdays	£250:00
07.05.10	IOSH Directing Safely	1 Day	£65:00
10.05.10	Golf Course Health and Safety Management	1 Day	£65:00
12.05.10	Effective Management of Noise at Work	1 Day	£65:00
14.05.10	Manual Handling Operations (MHO) Assessment Training	1 Day	£65:00
17.05.10	IOSH Working Safely	1 Day	£65:00
24.05.10	IOSH Working Safely for Window and Other Cleaners	1Day	£65:00
26.05.10	Fire Safety Management and Fire risk Assessment	1Day	£65:00
07.06.10	IOSH Managing Safely (7/13/20/27.06.10)	4 Mondays	£250:00
11.06.10	Risk Assessment & Risk Management	1 Day	£65:00
17.06.10	IOSH Working Safely	1 Day	£65:00
18.06.10	IOSH Managing Safely Re-Certification	1 Day	£65:00
25.06.10	Voluntary Sector & Charities Health and Safety Management	1 Day	£65:00
19.06.10	Health and Safety in Small Businesses	1 Day	£65:00
20.07.10	IOSH Managing Safely (20/21/27/28.07.10)	4 Days	£250:00
26.07.10	Understanding Workplace (Health, Safety and Welfare) Regulations	1 Day	£65:00



PERSONAL DEVELOPMENT APRIL-JULY 2010

DATE	COURSE TITLE	DURATION	FEE
18.04.10	Preparing a Wedding or Event Speech (See also 25.04.10)	1/2 Day	£20:00
21.04.10	Developing your Negotiating and Communication Skills	1 Day	£65:00
25.04.10	Delivering a Wedding or Event Speech (See also 18.04.10)	1/2 Day	£20:00
05.05.10	Developing and Enhancing Training Skills and Techniques	1 Day	£65:00
16.05.10	Preparing a Wedding or Event Speech (See also 23.05.10)	1/2 Day	£20:00
23.05.10	Delivering a Wedding or Event Speech (See also 16.05.10)	1/2 Day	£20:00
13.06.10	Preparing a Wedding or Event Speech (See also 20.06.10)	1/2 Day	£20:00
20.06.10	Delivering a wedding or event speech (See also 13.06.10)	1/2 Day	£20:00
30.06.10	Developing your Negotiating and Communication Skills	1 Day	£65:00
02.07.10	Effective Time Management	1 Day	£65:00
11.07.10	Preparing a Wedding or Event Speech (See also 18.07.10)	1/2 Day	£20:00
13.07.10	Producing and Developing your own Training Course Materials	1 Day	£65:00
14.07.10	Developing and Enhancing Training Skills and Techniques	1 Day	£65:00
16.07.10	Effectively Managing Disciplinary Matters and Grievances	1 Day	£65:00
18.07.10	Delivering a Wedding or Event Speech (See also 11.07.10)	1/2 Day	£20:00